



Titus County Training & Travel Authorization Form

Auditor Office

SEP 28 2017

Received

Person requesting training: Brian Lee

Job Title: County Judge

Date of request: (Must be 30 days prior to training) September 28, 2017

1. Title of conference, seminar or training 2018 Probate Academy
2. Destination/location of training Galveston, Texas
3. Is training Mandatory Yes or optional ?
4. Dates of training: May 9, 2018 to May 11, 2018
5. Dates of actual travel:
6. Cost of Registration: \$125.00 (will receive an invoice)
7. Total cost of meals (\$ per day): \$
8. Total Cost of Hotel/Motel accommodations \$
9. Will you travel by carpooling or by your personal vehicle?
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: or the approximate total miles to be claimed
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: *B Lee* Date: 9-28-17

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Titus County
Training & Travel Authorization Form

Auditor Office
OCT 5 2017
Received

Person requesting training: Hines, Temeka

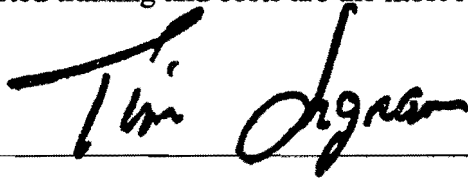
Job Title: Corrections Officers

Date of request: (Must be 30 days prior to training) 09/26/2017

1. Title of conference, seminar or training Basic County Corrections Course
2. Destination/location of training Kilgore, Texas
3. Is training Mandatory Yes or optional _____ ?
4. Dates of training: 10/09/2017 to 10/20/2017
5. Dates of actual travel: 10/09/2017 to 10/20/2017
6. Cost of Registration. \$200.00 plus \$30.00 Test Fee = \$230.00 ea.
7. Total cost of meals (\$20.00 per day): \$200.00
8. Total Cost of Hotel/Motel accommodations \$0
9. Will you travel by carpooling or by your personal vehicle? County Car
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: Fuel or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$430.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: _____

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County
Training & Travel Authorization Form

Auditor Office
SEP 14 2017
Received

Person requesting training: Debra Abston
Job Title: District Clerk
Date of request: (Must be 30 days prior to training) 8-19-17

1. Title of conference, seminar or training TDCR 17th Annual Workshop
2. Destination/location of training Kerrville, TX
3. Is training mandatory Yes or optional ?
4. Dates of training: 10-17-17 to 10-19-17
5. Dates of actual travel: @ Oct 16-19, 2017
6. Cost of Registration: \$ 50.⁰⁰
7. Total cost of meals (\$40.00 per day): \$ 140.⁰⁰
8. Total cost of hotel/motel accommodations: \$ 301.⁷¹
9. Will you travel by carpooling or by your personal vehicle? Personal
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: \$ 438.48 or the approximate total miles to be claimed 812
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 930.19

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Debra Abston Date: 8-19-17

_____ County Judge	_____ Date
_____ Commissioner, Precinct 1	_____ Date
_____ Commissioner, Precinct 2	_____ Date
_____ Commissioner, Precinct 3	_____ Date
_____ Commissioner, Precinct 4	_____ Date